

# Leyna Bencomo

Colorado Springs, Colorado   
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Leyna Bencomo   
www.leynabencomo.com 

I am an accomplished professional who maintains an eagerness for lifelong learning and a generosity and ability to effectively share my knowledge with others.

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## Skills

- Adult Class Facilitator
- Accessibility Consultant
- Technical Writer
- Instructional Designer
- Software Trainer
- Policy Author

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## Experience

DECEMBER 2014 – CURRENT

### **Assistive Technology Specialist / Office of Information Technology / University of Colorado, Colorado Springs, Colorado**

I wear many hats in my current position. One of them is to assess students with disabilities on what barriers they face to accessing their classwork and then to determine what technology could be used to overcome that barrier. Following this, I train them to utilize the assistive technology that helps them.

A second duty is to advise and train faculty and staff on how to make their classrooms and environments more accessible to people of all abilities.

In another role, I serve as the accessibility spokesperson on many committees, notably the ADA Taskforce.

SEPTEMBER 2010 – NOVEMBER 2014

### **Assistive Technology Specialist / Disability Services Office / Community College of Denver, Colorado**

Since this was my first employment in the Disability Services realm, I needed support and mentoring. I founded and chaired for 3 years the Colorado/Wyoming chapter of Assistive Technology Professionals in Higher Education (ATHES). This membership helped me learn the ropes of the job.

I taught myself the technology needed as well as my own method of assessing students with disabilities. Once I came up with my own methodology, I presented it and trained annually

at Accessing Higher Ground, an international conference for Assistive Technology professionals.

Within the college, I functioned as advisor to other departments on compliance with the Americans with Disabilities Act (ADA) and other related legal matters.

I collaborated in writing new policy for the Colorado Community College system concerning accessibility guidelines that the 13-member colleges would follow for years to come.

I developed and facilitated over 100 different classes for faculty and staff on specific areas of disability awareness and assistive technology.

Actively involved in Tri-Institutional committees in conjunction with CU Denver and Metropolitan State University such as the Disability Awareness Festival and the Transitional Bridge to College (high school students with disabilities)

SEPTEMBER 2008 – DECEMBER 2011

### **Adjunct Faculty / Community College of Denver**

- Facilitated classes in Business Technology for at-risk student body through the TANF (Training Assistance for Needy Families) program
- Taught Computer Information System classes including CIS101 which included a large percentage of students with disabilities.

1997 – 2008

### **Senior Software Trainer/Consultant**

*Clients: Rio Tinto, Cleveland Cliffs, MTA, Newmont Mining, U.S. Borax, Kennecott Copper, ALCOA, TARC, NSWG, Inco, Monterey Coal, Diavik Diamonds, NYTA, Greens Creek, RTS*

- Disseminated complex technical information so that it is easily understood by end-users as well as to technical administrators.
- Developed and facilitated numerous classes. Student base included mining engineers, finance specialists, IT developers, upper management, human resources and health and safety personnel in the United States and Canada
- Authored and maintained training manuals, software documentation, reference cards
- Created demonstration videos with voice overs for sales, marketing and training purposes using Camtasia.
- Designed/developed ad hoc and production reports for payroll, human resources applications, balance sheets, retirement timelines, vacation benefits analysis, equipment maintenance, warehousing, Sarbanes-Oxley compliance, materials inventory, health and safety statistics, and various metrics
- Developed SQL-based reports, graphs, charts, database queries, key performance indicators and balanced scorecards using Corvu and Business Objects
- Created and maintained Microsoft Access databases for classes and sales demonstrations

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## Education

**Master of Arts in Information and Learning Technology / University of Colorado, Denver, Colorado** (anticipated December 2018)

GPA 4.0

**Bachelor of Science in Human Resources Management / Bellevue University, Bellevue, Nebraska**

GPA 4.0

**Business Software Development Certification / Computer Sharing Services Institute, Denver, Colorado**

**Undergraduate Studies in Music Theory and Composition University of Texas, El Paso, Texas**

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## Memberships

**ATHES** - Chair Emeritus, Founder

[ATHEN](#) Access Technology Higher Education Network

[AT Lab Log](#) - Group moderator

**UCCS ADA Taskforce**

**DSSHE** (Disabled Student Services in Higher Education) contributor

[COWY AHEAD](#) (Colorado Wyoming Regional Affiliate of Association of Higher Education and Disability)